

**“Supply of Heavy-Duty Industrial Trailer of 350 MT Load Capacity” for National High Power Test Laboratory with its Registered Office at POWERGRID COMPLEX, 765/400kV SUB-STATION, KHIMLASHA ROAD, BINA, MADHYA PRADESH - 470113.**

[NIT No.: NHPTL/C&M/24-25/EL-055/OTE-002]

**SAMPLE FORMAT for e-REVERSE AUCTION NOTICE**

*(EVENT INFORMATION)*

OWNER NAME	National High Power Test Laboratory with its Registered Office at POWERGRID COMPLEX, 765/400kV SUB-STATION, KHIMLASHA ROAD, BINA, MADHYA PRADESH - 470113.	
DATE & TIME OF REVERSE AUCTION	e-Reverse Auction Date :dd/mm/yyyy e-Reverse Auction Time: From aa Hrs (IST) To bb Hrs (IST) <a href="#">Shall be intimated later</a>	
AUCTION TO BE CONDUCTED BY	M/s. MJUNCTION SERVICES LIMITED GODREJ WATERSIDE, 3RD FLOOR, TOWER 1, PLOT V, BLOCK DP, SECTOR V, SALT LAKE, KOLKATA - 700091.  Contact person: <ul style="list-style-type: none"> <li>Mahadev Das, <a href="mailto:mahadev.das@mjunction.in">mahadev.das@mjunction.in</a>, 8584008148.</li> <li>Rimi Ghosh, <a href="mailto:rimi.ghosh@mjunction.in">rimi.ghosh@mjunction.in</a>, 9650044156.</li> </ul>	
NHPTL OFFICIALS	Mr. Soumyadeep Bhattacharya National High Power Test Laboratory with its Registered Office at POWERGRID COMPLEX, 765/400kV SUB-STATION, KHIMLASHA ROAD, BINA, MADHYA PRADESH - 470113. E-mail: <a href="mailto:soumyadeep.bhattacharya@nhptl.com">soumyadeep.bhattacharya@nhptl.com</a>	Mr. Narendra Kotta National High Power Test Laboratory with its Registered Office at POWERGRID COMPLEX, 765/400kV SUB-STATION, KHIMLASHA ROAD, BINA, MADHYA PRADESH - 470113. E-mail: <a href="mailto:narendra@nhptl.com">narendra@nhptl.com</a>
VALUE OF MINIMUM DECREMENT	Rs. _____.  <i>(The Value of Minimum Decrement shall be intimated to all the successful bidders alongwith e-Reverse Auction Notice).</i>	
DOCUMENTS ATTACHED	PRICE CALCULATION SHEET (EXCEL SHEET)/ TEMPLATES (Attachment-I)  <i>(Price Calculation Sheet (Excel Sheet)/ Templates shall be intimated to all the successful bidders alongwith e-Reverse Auction Notice).</i>	

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### **Business Rules for e-Reverse Auction**

NHPTL propose to conduct e-Reverse Auction as per ITB Clause 29 for the subject package.

1. NHPTL have made arrangements with M/s MJUNCTION SERVICES LTD, who will be NHPTL's authorized **Application** Service Provider (ASP) for e-Reverse Auction. **Bidders are required to go through the guidelines given below and submit their acceptance to the same in Attachment-...[Insert the suitable attachment number] to their First Envelope bid.**
- 2.
3. e-Reverse Auction (RA) will be conducted by **the ASP** from its Kolkata office, on pre-specified date and time (*which shall be intimated to all the successful bidders through e-Reverse Auction Notice*), while the bidders shall quote from their own offices/ place of their choice. Internet connectivity shall be ensured by the respective agencies themselves.
4. **ASP** shall arrange to demonstrate/ train (if not trained earlier) bidders' nominated person(s), without any cost. They will also explain all the Rules related to e-Reverse Auction/ Business Rules Document to be adopted along with bid manual. Bidders are required to give their compliance to it before start of bid process to NHPTL/ ASP. **Further, shortlisted Bidders at their own discretion may ask for additional training to use the e-RA platform well in advance before start of the e-RA event by contacting the ASP at any suitable time. All such additional trainings shall also be free of cost.**
5. NHPTL will provide the template calculation sheet (Excel Sheet) **alongwith e-Reverse Auction Notice** which will help bidders to arrive at “Total Cost to NHPTL” for the total scope including Custom Duty, GST, other taxes & duties, Bidders have to fill only green colored cells [i.e. CIF/Ex-works Price, Local Transportation, Insurance and other Incidental Services (including port clearance etc.), Installation Charges, Training Charges etc., as applicable] in the excel sheet (attached herewith). Rank of the bidders would be displayed as per the Total Cost to NHPTL i.e. including Taxes and Duties payable by NHPTL as per the provisions of the Bidding Document and including capitalization of differential losses & cost compensation on account of technical/commercial deviations, if any. **Bidders are advised to study template calculation sheet (Excel Sheet) and inform NHPTL/ ASP about discrepancies in the template before start of the e-RA event.**
6. The start bid price (SBP) for e-Reverse Auction shall be the lowest price offered by Bidder in Price Bid / Envelope 2 during tendering process.~~bidder's corrected price for the subject package which has been indicated in the~~

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~~template calculation sheet (excel sheet) provided alongwith e-Reverse Auction Notice.~~

7. Procedure of e-Reverse Auctioning: Dynamic Rank Bidding with fixed Start Bid Price~~Template Bidding~~ (Rank Disclosed)

i. In 'Rank Bidding with fixed Start Bid Price'~~'Dynamic Template Bidding (Rank Disclosed)'~~, bidders shall enter the Lumpsum price in line with clause 4 above for the total scope for subject Package. **The minimum decrement, which a bidder can offer during e-RA, shall be intimated to all the successful bidders alongwith e-Reverse Auction Notice.**

ii. In the "Rank Bidding with fixed Start Bid Price~~Dynamic Bidding~~" tie bid is not allowed on L1 price, i.e. if any higher price ranked vendor places bid equal to L1 price their bid will be rejected. The bidder is required to click on "Rejected" to know the reason of bid rejection. In that case, the bidder will have to instantly reduce their price to submit lower quoted price otherwise the price will be considered as higher bid or rejected bid. (system does not support tie bids in this type of auction)

iii. The bid prices received under e-RA shall be evaluated on the basis of evaluation method specified in the bidding document and the final evaluated prices thus obtained shall be used for comparison of bids.

iv. In case bidders do not participate in Reverse Auction, their original price bid **as opened, if valid**, shall be considered for evaluation.

v. In case the bidder submits more than one successive bid, the lowest bid will be considered as final offer of the bidder to sell/ execute the work.

8. Successful bidder (**after e-RA**) shall furnish price confirmation to NHPTL, duly signed and stamped (without any new condition other than those already agreed before start of Reverse Auction) within seven working days of conclusion of e-Reverse Auction.

In the above confirmation, the bidder shall furnish the break-up of final price quoted in Reverse Auction under individual head of the template [**i.e. Ex-works Price, Freight & Insurance charges, GST for supply of Goods etc., as applicable**] in line with price schedule (already available with them).

Unless other-wise stated in the above break-up, decrease in the price of individual head of the template shall be considered proportionately on all individual line items of the respective head of the price schedules.

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In case, there is any variation between the final price quoted in Reverse Auction and the signed document received after Auction, the first i.e. Closing Price in Auction will be taken final offered price by the bidder.

Bidders will not be permitted to increase unit rate of any item submitted in their original bid.

9. **Auction shall be for a period of 120 minutes. Bidders shall be able to view the following on their screens along with the necessary fields during the auction.**
  - a. Rank of the respective bidder
  - b. Bid Placed by the respective bidder.
  - ~~c. Price of L1 bidder~~

~~The L1 price would be visible to all the bidders who have placed valid bids. However, identity of the L1 bidder or any other bidder would not be disclosed during entire e-Reverse Auction process. In case any other bidder chooses to bid a lower price, such bidders shall be required to breach the prevailing L1 price by bidding a price lower than the prevailing L1 price by atleast the amount of decrement mentioned in the business rules.~~

The bidding would continue with an auto extension of 20 minutes time if any bidder bids a price lower than that of the prevailing L1 bidder by at least the amount of the specified decrement within the 20 minutes of the e-Reverse Auction, to be the L1 bidder till the time there is no change in the prevailing L1 price within final 20 minutes.

Any bid received at the ASP server end subsequent to closure of the e-RA shall be summarily rejected and shall not be considered as a valid bid under whatsoever circumstances. For this purpose, the ASP server log shall prevail.

However, NHPTL reserves the right to defer and/or resume e-RA if ASP server is down (i.e. inaccessible/ inoperative) for a prolonged period of time.

10. During Auction, if no bid is received within the specified time, NHPTL, at its discretion, may decide to close the reverse auction process/ proceed with conventional mode of tendering (Evaluation of Part-II (Price bid) submitted by bidders earlier).
11. Bids once made by the bidder cannot be cancelled/ withdrawn. If any bidder backs out and not make the supplies/execute the work as per the offered price,

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NHPTL shall take appropriate necessary action as per the provisions of Bidding Document.

12. Each Bidder shall be assigned Unique User Name & Password by **ASP**. Bidders are advised to change the Password and edit the information in the Registration Page after the receipt of initial Password from **ASP** to ensure confidentiality. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder. **Bidder is also advised to log into the e-RA platform at least once before start of the e-RA event and keep its user credentials safe and secure. NHPTL shall not extend or post pone the e-RA event if bidder is unable to login as it forgot user credentials.**
13. Consequent upon completion of e-Reverse Auction, NHPTL's decision on award of contract shall be final and binding on all the bidders.
14. NHPTL shall be at liberty to call the L1 bidder for further process/ negotiation/ cancel, **recall and issue a corrigendum** to the e-reverse auction process/ re-tender at any time, without assigning any reason thereof.
15. NHPTL/ **ASP** shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
16. NHPTL along with **ASP** can decide to reschedule or cancel any Auction; the bidders shall be informed accordingly.
17. The bidder shall not involve himself or any of his representatives in price manipulation of any kind directly or indirectly by communicating with other bidders.
18. The bidder shall not divulge either his bid or any other exclusive details of NHPTL to any other party.
19. Other terms and conditions shall be as per the bidding documents and bidder's techno-commercial offer.
20. All bidders are required to submit Process Compliance Form in the prescribed format and acceptance to the terms/ conditions/ modalities given above to Service Provider before start of Reverse Auction, without which they will not be eligible to participate in e-Reverse Auction.

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